



## THE CABINET

Tuesday 6 February 2024

### NOTIFICATION TO COUNCIL MEMBERS OF THE DECISIONS MADE

The Cabinet made the decisions below at its meeting on Tuesday 6 February 2024.

Each decision save for those which are recommendations to the Council will come into effect at 10:00 on Wednesday 14 February 2024 unless it is called in under the procedure set out in Chichester District Council's Constitution.

Any decisions marked by an asterisk are considered to be urgent and are not subject to the call-in procedure.

AGENDA ITEM NO	AGENDA ITEM DESCRIPTION AND DECISION
5	<p><b>Draft Capital Strategy 2024-25 to 2028-29</b></p> <p><b>*RECOMMEND TO COUNCIL</b></p> <p><b>That the Cabinet considers the Council's draft Capital Strategy for 2024-25 to 2028-29 and recommends it to Council for approval.</b></p>
6	<p><b>Budget Spending Plans 2024-25</b></p> <p><b>*RECOMMENDED TO COUNCIL</b></p> <p><b>That the Cabinet recommends to the Council:</b></p> <ul style="list-style-type: none"><li><b>a) That a net budget requirement of £17,618,700 for 2024-25 be approved.</b></li><li><b>b) That Council Tax be increased by £5.41 from £181.07 to £186.48 for a Band D equivalent in 2024-25.</b></li><li><b>c) That the New Homes Bonus (NHB) be treated as general revenue funding as set out in para 4.6 and 4.7.</b></li><li><b>d) The capital programme, including the asset renewal programme (appendices 1c and 1d of the agenda report) be approved.</b></li><li><b>e) The capital prudential indicators and the Minimum Revenue Provision (MRP) Policy (appendix 4 of the agenda report) be approved.</b></li><li><b>f) That £1.11m is transferred from the General Fund Reserve to the Investment Risk Reserve to reduce the risk for the movements in fair value statutory override ending on 31 March 2025.</b></li><li><b>g) That delegated authority be given to the Director of Growth and Place to spend the £150k allocated from the West Sussex Business</b></li></ul>

	<p>Rate Pool for economic development purposes, following consultation with the Cabinet member for Economic Development and Place.</p> <p>h) To allocate a total of £22.5k from reserves to be released to Bourne Community College (BCC) in two tranches: £15k in academic year 2024-25 and £7.5k in academic year 2025-26. Each year the release of funds would be subject to the school filling the funding gap and retaining the Think Family worker post.</p>
7	<p><b>Draft Treasury Management and Investment Strategy</b></p> <p><b>*RECOMMENDED TO COUNCIL</b></p> <p>That the Cabinet considers the Treasury Management Policy Statement, the Treasury Management Strategy Statement, the Investment Strategy, and relevant Indicators for 2024-25; and recommend them to Council for approval.</p>
8	<p><b>Council Tax Second Home Premium</b></p> <p><b>*RECOMMENDED TO COUNCIL</b></p> <p>That Cabinet recommends to the Council:</p> <ol style="list-style-type: none"> <li>1. For 2025-2026 a premium of 100% be charged on all eligible residential properties that are not occupied as a main residence and are substantially furnished.</li> <li>2. Subject to the outcome of the Government's consultation concerning the exceptions to the premium, the criteria for the second home premium policy, be delegated to the Director of Housing and Communities in consultation with the Cabinet member for Housing, Revenues and Benefits.</li> </ol>
9	<p><b>Implementation of Weekly Food Waste Collections for Households</b></p> <p><b>*RECOMMENDED TO COUNCIL</b></p> <p>Cabinet recommends to Council:</p> <ol style="list-style-type: none"> <li>1. Approval of the Project Initiation Document for the implementation of weekly food waste collections for households.</li> <li>2. The project governance arrangements, including the establishment of a Project Board and associated Terms of Reference as outlined in the PID, to provide strategic direction and project oversight.</li> <li>3. That £1,355,683 be released from council General Fund reserves to fund the estimated shortfall in funding of Capital and transition costs.</li> <li>4. The procurement process to acquire the necessary vehicles, ancillary equipment, and containers in order to deliver the new</li> </ol>

	<p>service is commenced.</p> <p>5. That delegated authority be given to the Director of Corporate Services, in consultation with the Cabinet Member for Finance, Corporate Services and Chichester Contract Services, to conclude the procurement process, award contracts, and approve capital and transition cost expenditure of up to £2,598,700 in order to expedite the service design and procurement project stages.</p>
10	<p><b>CCS Street Cleaning and Grounds Maintenance Vehicle Replacement Programme</b></p> <p><b>RESOLVED AND *RECOMMENDED TO COUNCIL</b></p> <ol style="list-style-type: none"> <li>1. Cabinet agrees the approach of replacing Chichester Contract Services Streets Cleansing and Parks teams vehicles as detailed in section 5 of this report.</li> <li>2. Cabinet recommends to Council to release £531,500 from the fleet asset replacement programme to procure the vehicles and charging points detailed in section 5 of this report.</li> <li>3. Subject to Council approving the budget, Cabinet delegates the authority to procure and award contracts in accordance with section 5 to the Director of Corporate Services following consultation with the Cabinet Member for Finance, Corporate Services and Chichester Contract Services.</li> </ol>
11	<p><b>Making the Southbourne Modified Neighbourhood Development Plan</b></p> <p><b>*RECOMMENDED TO COUNCIL</b></p> <p>That Cabinet recommends to Council that following the successful referendum result on 25 January Council:</p> <p>Make the Southbourne Modified Neighbourhood Development Plan part of the Development Plan for Chichester District (excluding the area within the South Downs National Park).</p>
12	<p><b>Award of Coastal Maintenance Contract 2024-2029</b></p> <p><b>RESOLVED</b></p> <p>That the contract for the maintenance and enhancement of coast protection assets for the period 1 April 2024 to 31 March 2029 is awarded to Contractor C.</p>
13	<p><b>Wisborough Green Public Conveniences</b></p> <p><b>RESOLVED</b></p> <p>Cabinet approves the transfer of ownership of Wisborough Green Public</p>

	<b>Conveniences to Wisborough Green Parish Council and authorises the Director of Growth and Place in consultation with the Cabinet Member for Economic Development and Place to proceed with the disposal of the property.</b>
14	<b>Late Items</b>  <b>RESOLVED</b>  <b>That the Urgent Decision Notice be noted.</b>

Democratic Services  
8 February 2024